

RECORD OF PROCEEDINGS

Minutes of Regular Meeting
 Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: September 18, 2012

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, September 21, 2012. The meeting was called to order by Mrs. Maldonado at 4:00 P.M.

Members Present: Kalina, Maldonado, Sero, Tyler
 Absent: Walsh

READING OF MINUTES - 12-241

It is recommended that the Educational Service Center of Lorain County Governing Board approve the minutes of the Regular meeting held on August 21, 2012.

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

CONDITION OF FUNDS - 12-242

It is recommended that the Educational Service Center of Lorain County Governing Board approve the condition of funds as reviewed and read.

A motion was made by Sero, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

REVIEW AND PAYMENT AUGUST BILLS - 12-243

It is recommended that the Educational Service Center of Lorain County Governing Board authorize the payment of the August bills as described in the computer printout sheets.

A motion was made by Tyler, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

INVESTMENTS - 12-244

It is recommended that the Educational Service Center of Lorain County Governing Board approve the following investments:

Educational Service Center of Lorain County			
8/31/12	Star Ohio	\$ 83,930.16	0.09%
8/31/12	RBC Capital Markets	\$ 541,083.90	0.28%
8/31/12	First Merit Money Market	\$ 204,585.87	0.09%
Lake Erie Regional Council of Governments			
8/28/12	FNMA 5 year	\$ 100,000.00	1.00%
8/31/12	Star Ohio	\$ 238,907.59	0.09%
8/31/12	RBC Capital Markets	\$1,287,480.37	0.31%
8/31/12	First Merit Money Market	\$ 279,146.11	0.09%

A motion was made by Sero, seconded by Tyler, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

TRANSFER OF FUNDS - 12-245

It is recommended that the Educational Service Center of Lorain County Governing Board approve a transfer of funds as follows: from Curriculum Rotary (014-2011) to General Fund (001-0000) in the amount of \$27,438.

A motion was made by Tyler, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

READING OF MINUTES - LEECA - 12-246

It is recommended that the Educational Service Center of Lorain County Governing Board, as fiscal agent only, approve the minutes for the meeting of June 4, 2012.

A motion was made by Sero, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

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Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

APPROVE FISCAL REPORTS - LEECA - 12-247

It is recommended that the Educational Service Center of Lorain County Governing Board, as fiscal agent only, approve the Fiscal Reports for June, 2012.

A motion was made by Sero, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

SERVICES OF BRICKER AND ECKLER; DAVID RILEY; SQUIRES, SANDERS AND DEMPSEY; AND STUMPHAUZER AND O'TOOLE, LPA - LEECA - 12-248

It is recommended that the Educational Service Center of Lorain County Governing Board, as fiscal agent only, utilize the services of Bricker and Eckler; David Riley; Squires, Sanders and Dempsey; and Stumphauzer and O'Toole for calendar year 2013.

A motion was made by Sero, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

SET BOARD OF DIRECTORS MEETING - LEECA - 12-249

It is recommended that the Educational Service Center of Lorain County Governing Board, as fiscal agent only, set the next Board of Directors meeting for Thursday, May 23, 2013 at 9:00 A.M. unless the Chairperson calls a special meeting based on necessity.

A motion was made by Sero, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

EMPLOYMENT OF PERSONNEL - 12-250

It is recommended that the Educational Service Center of Lorain County Governing Board approve employment of the following:

- a. Educational Aides at Avon Local Schools, effective September 6, 2012 on a one-year contract at the following steps of the salary schedule:

Karen Sabo	Step 4	7-1/2 hours
Annie Rogers	Step 0	7-1/2 hours
Adam Decker	Step 0	7-1/2 hours

During the year, additional time worked beyond their regular day to be paid at their hourly rate through the submission of timesheets, effective August 20, 2012. Total hours not to exceed 24 hours (for Ms. Rogers) and not to exceed 30 hours (for Ms. Sabo and Mr. Decker).

- b. **Cristy Clay**, Classroom Aide at the Early Learning Center, on a one-year contract, Step 1, 7-1/2 hours per day, effective September 4, 2012.
- c. **Sarah Hearn**, Intervention Specialist Teacher at the Early Learning Center, to fill in for the maternity leave of Karen Podsiadlo, at the approved substitute teacher rate, effective October 22, 2012 through the remainder of the 2012-13 school year. To be paid through the submission of timesheets.
- d. **David Gibbs**, Educational Aide at the Lorain County Academy, at Step 0, not to exceed 24 hours per week, effective September 4, 2012 through June 10, 2013. Salary to be paid through the submission of timesheets.
- e. **Lawrence (Mike) Blaser, Bill Topoly, Jim Burgett and Mark Weikel** as Tutors, at various sites serving Homeless families or children and the Lorain County Juvenile Court Residential

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Facilities ESCLC Education Programs at an hourly rate of \$17.50 and as Substitute Teachers for the Lorain County Juvenile Court Residential Facilities ESCLC Education Programs at \$100 per day, on a one-year contract, on an as-needed basis, effective August 27, 2012 through June 10, 2013.

- f. **Richard Killen**, to work as an Administrative Mentor at Wellington Exempted Village Schools, at \$25 per hour, not to exceed 40 hours, effective September 17, 2012 through June 30, 2013. To be paid through the submission of timesheets.
- g. **Brian Vukovinsky**, as a Network Technician, effective September 1, 2012 through June 30, 2013 at \$80 per hour, not to exceed \$5,000. To be paid through the submission of timesheets.
- h. **Lisha Nasipak**, as Claims Supervisor, effective September 1, 2012 through June 30, 2013 at Step 0 of the Claims Supervisor salary schedule (pro-rated to \$29,217.42).
- i. **Karla Ott**, as a Substitute Teacher, ½ day, as needed throughout the 2012-13 school year. Rate of pay to be standard \$50 per day/half day.

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

OUT OF STATE TRAVEL - 12-251

It is recommended that the Educational Service Center of Lorain County Governing Board approve out of state travel for the following:

- a. **Sharon Rybak**, Director of Curriculum & Instruction, to attend the AESA Conference to be held in Tampa, Florida on November 28 through December 2, 2012. Travel expenses to be paid through her travel account.
- b. **Andreas Johansson**, North, to attend the Illinois Education and Technology Conference in Chicago, Illinois on November 28-30, 2012. Travel expenses to be paid through his travel account.

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

ADVANCE ON SALARY SCHEDULE - MELISSA FOLK - 12-252

It is recommended that the Educational Service Center of Lorain County Governing Board approve advancing **Melissa Folk**, Teacher, from the MA+15 column to the MA+30 column of the salary schedule, effective for the 2012-13 school year. Appropriate transcript to document the additional coursework is on file at the ESC of Lorain county.

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

ADDITIONAL WORK HOURS - AIDES AT THE EARLY LEARNING CENTER - 12-253

It is recommended that the Educational Service Center of Lorain County Governing Board approve additional hours worked during trainings and Orientation Day for **Christine Willing**, **Ann Ferguson**, **Stephany Barhorst** and **Cristy Clay**, Aides at the Early Learning Center. To be paid at their hourly rate through the submission of timesheets.

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

AMEND RESOLUTIONS - 12-254

It is recommended that the Educational Service Center of Lorain County Governing Board approve amending the following:

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- a. Resolution #12-180 - for **Jennifer Fazio** to increase to four (4) full days per week on a ten-month calendar with 10 additional days, at a salary of \$51,025.
- b. Resolution #12-180 - for **Barbara Dagleish** to decrease her hours to 75%, at a salary of \$69,817.85, effective September 1, 2012.
- c. Resolution #12-099 - to increase **Stephany Barhorst** from 6-1/2 to 7 hours per day, effective August 1, 2012.

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

CONTRACTS - 12-255

It is recommended that the Educational Service Center of Lorain County Governing Board approve the following contracts:

- a. For the Lorain County ESC to provide a half-day Keynote Presentation on Marzano to principals at Avon Lake School District, on August 9, 2012 at a cost of \$800.
- b. With the Lorain County General Health District for nursing services to the Preschool Department for twenty-four (24) hours per month at a rate of \$360 per day for a registered nurse, effective for the 2012-13 school year.
- c. With McGowan & Markling Co. L.P.A. to provide additional legal services, as requested, effective for the 2012-13 school year.
- d. With Jim Gill, for a 2 day, 3-part presentation on "Music Play with Purpose" on October 22-23, 2012 at a cost not to exceed \$6,035 for services and expenses. To be paid through the Preschool Discretionary Grant funds.
- e. For the Lorain County ESC to provide qualified administrative mentoring to Wellington Exempted Village School District, at an hourly rate of \$31, not to exceed 40 hours total, effective from September 17, 2012 through June 30, 2013.
- f. With the Ohio Department of Education Performance Agreement for Ohio's State Support Team for FY13.
- g. With Monarch Teaching Technologies to partner with the Educational Service Center of Lorain County to offer training on Vizzle, a visual teaching and learning tool for students with disabilities.
- h. With James Lanese, as an External Evaluator Consultant, at the Lorain County Academy, effective September 2012 at a fee not to exceed \$3,000. Fee to be paid in March 2013 after the submission of the self-evaluation (to be charged to the Lorain County Academy funds).

A motion was made by Sero, seconded by Tyler, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

BUS DRIVER CERTIFICATES - 12-256

It is recommended that the Educational Service Center of Lorain County Governing Board authorize the Board President to issue school bus driver certificates to the following for the 2012-13 school year:

AVON	CLEARVIEW	COLUMBIA	FIRELANDS	KEYSTONE	MIDVIEW
Dana Bauer	Trudie Armstrong Clarissa	Alan Cantrell	Jean Bates	Edward Brennan Patricia	Maryann Amidi
Barbara Bell	Branscum	Wendy Metzger	Jennifer Becker	Campbell	Amy Atkinson
Jennifer Brown	Bethzida Cupek	Linda Clark	Lawrence Budweg Kathleen	Nita Cermak	Diane Barrett
Michelle Champney	Mary Dembinski	Jadeusz Bernat	Claubaugh	Virginia Copp	Bonnie Bragg Dieter
Daryle Cooke	Angel Flecha	Carol Theodus	Teresa Coultrip	Dellena Fleck	Breitenbach

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Jeanne DiFrancesco	Russell Gilles	Alan Cantrell	Sharon Crawford	Anita Galinsky-James	Joann Brewer Michelle Buckhannon Charlene Cardamone
Susan Duesler	Kelly Harrish	Barbara Mikoch	Carolyn DeWitt	Diane Harper Patricia Hopkins	Dianna Clark
Marian Dunmyre	Anna Kessler	Lawrence Maser Dianne Walaszewski	Shanna Finnegan	Tammy Hynes	Margaret Cogar
Charlene Frymier	Thomas Knick	Jacalyn Ramsey	Rebecca Grills	Jeffrey Joyce	Joseph Crabtree
Dee Julius Kristi Juszkiewicz	Sandy Petrillo	James Lovell Janet Kriegmont	Roberta Grude Nortena Henceroth	Margaret Miller Cynthia Newbrough	Robin Crocker
Joanne Kvach	Jeanne Schwartz	Claire Karl	Ann Holowenko	Linda Rising Mary Rose- Klocek	Angela Croxton
Jeannette Nagel	Kim Smith	Patricia Judy	Robin Horning	Matthew Hoven	Sharon Dunbar
Lynne Neuhoff	Barbara Stanchak	Pamela Jones	Matthew Hoven	Lora Huffman	Lisa Gilchrist
Christine Pappas	Phyllis Varga	Maureen Hughes	Lora Huffman	Kenneth Schaab	Clarence Gray
Mary Peairs		Karen Durant	Tina Kudela	Melissa Skinner	Becky Gray
Eugene Rouse		Martin Belfi	Thomas Palmer	Amy Smith	Ann Green
Sally Rutmann			Bonita Saltis	Dawn Spangler	Kathy Hales
Garry Sherrill			Carolyn Saylor	Carol Ward	Cindy Harbert
Constance Shmelter			Milton Saylor	Laura Wickes	Joan Herb
Sandra Sopko			Natalie Saylor		Holly Huff
Robin Svoboda			Deanna Stone		Patricia Keressi
Denise Taddeo			Sara Schlechter		Sharon Lengyel
Barbara Thomascik			Cindy Thomas		Melissa Mathes
Jennifer Thompson			Eula Tomlinson		Marie Maynard
Georgine West			Laura Wickes		Marsha Minney
Janice Williams Stephanie Williams					Gale Mollohan Katherine Neumann
Anita Wright Dieter Breitenbach					Melanie Palazzi
Janet Swanson					Sheila Priddy
					Lisa Radke
					Cara Ryder Deborah Schroeder
					Debra Simmons
					Kathy Singleton
					Jacqueline Smith
					Frances Walker
					Brenda Weiland
					Douglas Williams Kimberly Williams
					Mandi Zajc
					Tracey Sinkinson
					Roger Karkoff
					James Souris

A motion was made by Tyler, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

MATCH ENDOWMENT FUNDS - 12-257

It is recommended that the Educational Service Center of Lorain County Governing Board approve matching payroll deduction \$1 for \$1 for the 2012-13 school year to the Lorain County Educational Service Center Endowment Funds.

A motion was made by Kalina, seconded by Sero, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
Nays none. Motion carried.

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PROFESSIONAL MEMBERSHIPS - 12-258

It is recommended that the Educational Service Center of Lorain County Governing Board approve the following memberships for the 2012-13 school year:

Barb Conrad	ASHA OSLHA (Ohio Speech, Language & Hearing Association) OSSPEAC (Ohio School Speech Pathology Education & Audiology Coalition)
Moira Erwine	ASCD IANNCICI (International Association of Non-Violent Crisis Intervention Certified Instructors) ADA (American Dyslexia Association) NSCD
Vicki Fisher	ASCD OAESA
Kari Foreman	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Jennifer Heim	ASHA (American Speech-Language and Hearing Association) International Society for Autism Research Alliance for Technology Access (ATA) Autism Society of America
Mary Lou Kaminski	ASCD National Association of Gifted Coordinators OAGC
Carol Lepi	ASHA OSSPEAC
Tracy Lichtenfels	Council for Exceptional Children Council for Administrators of Special Education Ohio Association of Public Services Administrators
Betty Lord	ASCD PDK NAEYC (National Association of Exceptional Young Children) IANNCICI
Russ Maruna	Ohio Council for Social Studies ASCD
Nancy Osko	ASCD NSCD International Reading Association NAEYC
Judy Reinke	Council of Exceptional Children NAEYC
Sharon Rybak	ASCD NSCD
Judy Skoczen	Council of Exceptional Children
Carissa Spitzer	ASCD National Association of Gifted Coordinators OAGC
Michael Tomlin-Brenner	National Council of Teachers of English International Reading Association ASCD
Jody Weidrick	ASCD

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ISTE (International Society for Technology
 in Education)

Dan White

ASCD

A motion was made by Sero, seconded by Kalina, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

REVISED EVALUATION FORM FOR TREASURER - 12-259

It is recommended that the Educational Service Center of Lorain County Governing Board adopt a revised evaluation form for the Treasurer.

A motion was made by Sero, seconded by Tyler, that the foregoing recommendation be approved 09/18/12.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

ADJOURNMENT - 12-260

On a motion made by Sero, seconded by Kalina, the regular meeting was adjourned at 5:05 p.m.

Roll call: Kalina, Maldonado, Sero, Tyler
 Nays none. Motion carried.

 President

 Treasurer